

Community Pastor

Job Description & Person Specification

Holy Trinity South Woodford

Welcome to Holy Trinity South Woodford!

We are seeking a team member to enable us to make the most of opportunities in our community, reaching those who don't know Jesus and discipling those who do.



We are so excited to be able to advertise this new role here in South Woodford. Since 2020 the church has more than doubled in size and we are still growing, welcoming local people of all ages and seeing people meet Jesus for the first time. We want to expand and develop our work in the community, growing team and reaching further with the gospel.

There's a lot happening at church. We are engaged in a transformation project (Project Arclight) which will see new buildings across the site, including a new hall, youth room, office, public playground, and more. We are known in the area for good quality community events and we want to gently draw those we connect with into the life of the church. We run events annually (Wanstead Fringe, Christmas, Easter), bimonthly (Open Table, Encounter) termly (Alpha, Marriage Course) and monthly (Bereavement Cafe). We are seeing people meet Jesus and find family in the church.

We seek to live out our values of being **creative**, **compassionate** and **courageous**, whilst being **rooted in Scripture, centred on Jesus and listening carefully to the Holy Spirit**. We are grateful for our links with the All Saints' Woodford Wells minster and with New Wine.

Holy Trinity South Woodford (HTSW) is close to South Woodford tube station (Central Line), within easy reach of Central London and Epping Forest, with good schools and amenities. I'd love to hear from you if you think God might be calling you here. Drop me an email and we can arrange a call.

With my prayers as you read and pray,

Abi



Location:

Holy Trinity South Woodford,
E18 1QQ



Reports to:

Revd Abi Todd, Vicar



Hours of work:

Part time, 24 hours per week,
including Sunday mornings and
weekday evenings as required



Salary:

£26-30,000 pro rata per annum,
plus pension contribution



Annual leave:

30 days per annum (pro rata)



DBS required:

Enhanced



Contract:

3 years fixed term with possibility
of extension, 6 month probation



Closing Date:

Friday 22nd May 2026

Holy
Trinity
SOUTH WOODFORD



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About The Role

Our church is growing and thriving, and lots of people are joining the church. This purpose of this new role is to increase the capacity of the church and team to **welcome** new people, **disciple** new believers and grow our work **reaching out** into the community with God's love. This will include leading enquirers' courses (such as Alpha), working with existing team on our ministries such as Open Table and Bereavement Cafe, and pioneering new opportunities, including leading our **social media** engagement. This role is not solely about "getting things done" but also about being a leader of others, listening deeply to community concerns, having a heart for evangelism, growing ministries through collaboration and following the leading of the Holy Spirit.

This role is part time with an expectation that the Community Pastor will be able to lead one evening course per term (Alpha, Marriage Course, or other), engage consistently on Sunday mornings at our services, and have time midweek to administer and grow what might be new. Our hope is that the Community Pastor will have the capacity to grow strategic relationships with key community partners and continue to put Holy Trinity on the map for people who are seeking God. There are many opportunities, including working with our existing lay leaders, the Vicar, and the Next Generations Pastor.

We are looking for someone who can see possibilities and opportunities. This is a pioneering role with opportunities to be creative.

Main responsibilities

- Oversee and lead all areas of HTSW's outreach and community ministries
- Recruit, train and develop volunteers, including those with leadership potential
- Plan, organise and lead one evening course per term (Alpha, Marriage Course, parenting course) - *please note that it is not a requirement to be married or a parent in order to facilitate these courses*
- Manage and run social media content for the church, increasing our engagement and reach
- Lead the Sunday "hosting and hospitality" team for Sunday services, engaging and building relationships with newcomers
- Pioneer new opportunities for community outreach, using community organising principles and co-production approach
- Lead existing community ministries such as Bereavement Cafe, and Open Table, working with others to maximise effectiveness



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General responsibilities

- Work with others to implement safeguarding policies and procedures to ensure that we are providing a safe space for all
- Attend regular staff meetings, conferences and events as required, including New Wine network gatherings
- Attend regular supervision meetings with line manager
- Attend Sunday services, serving on team as required and leading on welcome and hospitality

Key skills and experience

A. Community Leadership

- Experience of leading/coordinating projects in the community
- Experience of community organising and co-production approaches
- Ability to advocate for the church and the community in developing new partnership with local stakeholders
- A passion for social action as a means to grow the presence of HTSW in its parish which in turn grows the church
- Capacity to hold multiple relationships, inside and outside the church, with grace and efficacy

B. Social Media Management

- Ability to outline a social media strategy using both audience and content plans, appropriately matching content to platforms and platforms to audiences
- Ability to plan content across the year, identifying key moments in the church calendar for engagement content
- Skills to identify and grow key potential audiences in the local community that we are looking to outreach and engage with

C. Communication & Leadership

- Ability to lead and develop volunteers and interns, spotting leadership potential and building diverse teams
- Passion for evangelism and reaching those outside the church's current networks
- Ability to create and lead on a vision and strategy for community work within the church
- Skills to maintain appropriate communication and collaboration with those inside and outside of the church
- Ability to develop and maintain relationships with local community groups
- A good listener who has the ability to relate to a wide range of people
- Ability to sell a vision to others to encourage them to join in these community projects



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D. Organisational Skills

- Ability to manage time and competing priorities effectively, and to work flexibly when needed
- Punctual and reliable, self-motivated
- Proficient use of Microsoft Office software
- Ability to make good use of a range of social media platforms, including creation of a strategy using both audience and content plans, i.e. match platforms to audiences, content to platforms, and outline how regularly we should post

Other Requirements

Personal Characteristics

- Committed and active in a local church
- Dynamic faith with a commitment to charismatic patterns of spirituality
- Pioneering spirit to see new things happen, a vision to see things change and move forward, and energy to see initiatives through to their conclusion
- Collaborative and enjoys working with a diverse range of people within HTSW and beyond
- Willingness to recognise that the postholder will be a role model in and outside of working hours, setting an example with high standards of personal conduct

It is a **Genuine Occupational Requirement** for the postholder to be a Christian, as permitted under Schedule 9, Part 1, of the Equality Act 2010. We also ask that the successful candidate attends Holy Trinity South Woodford once appointed and is in full agreement with the New Wine vision & values (www.new-wine.org/our-values).

A commitment to safeguarding children and vulnerable adults is of paramount importance. Any offer of employment would be subject to an Enhanced DBS Check.

At Holy Trinity South Woodford everyone is welcome. We are committed to building a church that reflects our diverse community.

To Apply

Please send a covering letter outlining your suitability for the role, and a CV including two references, to Rev. Abi Todd: abi.todd@htsw.org.uk

If you would like to talk about the role informally or have any questions, please email Abi to ask questions or to arrange a call.